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BEANT COLLEGE OF ENGINEERING & TECHNOLOGY

(Established by Govt. of Punjab)

POST BOX NO. 13, GURDASPUR-143 521

Ref. No.

BCET/D.A.11/2011/1266-1268

Dated : 12/5/11

To

1. Principal Secretary,
Technical Education & Industrial Training, Punjab,
Mini Secretariat, Sector 9, Chandigarh.
2. Principal Secretary,
Finance, Govt. of Punjab,
Civil Secretariat, Chandigarh.
3. Director,
Technical Education & Industrial Training, Punjab,
Takniki Shiksha Bhawan,
Plot # 1, Sector 36-A, Chandigarh.

Subject :

**24th MEETING OF FINANCE COMMITTEE OF BCET, GURDASPUR
TO BE HELD ON 19.5.11 AT 11:30 AM.**

Please find enclosed herewith the agenda of the 24th meeting of Finance Committee of this college has been scheduled to be held at 11:30 A.M. on 19.5.2011 under the chairmanship of Worthy Principal Secretary, Technical Education & Industrial Training, Punjab, Room # 220, 2nd Floor, Mini Secretariat, Sector 9, Chandigarh.

You are, therefore, requested to make it convenient to attend the same.


PRINCIPAL

**BEANT COLLEGE OF ENGINEERING & TECHNOLOGY,
(Established by Govt. of Punjab)
Gurdaspur (Punjab) 143521**

**AGENDA FOR THE
24TH MEETING OF FINANCE COMMITTEE
TO BE HELD ON 19.5.2011 AT 11.30 A.M.**

VENUE:

**OFFICE OF THE PRINCIPAL SECRETARY,
TECHNICAL EDUCATION & INDUSTRIAL TRAINING, PUNJAB,
MINI SECRETARIAT, SECTOR-9,
CHANDIGARH(UT).**

CONSTITUTION OF FINANCE COMMITTEE

1. Principal Secretary to Govt. of Punjab,
Department of Technical Education & Industrial
Training, Mini Secretariat, Sector 9, Chandigarh. **Chairman**
2. Principal Secretary to Govt. of Punjab,
Department of Finance or
His/her representative not below the rank of
Joint Secretary. **Member**
3. Director,
Technical Education & Industrial Training, Punjab,
Plot No.1, Sector 36-A, Chandigarh. **Member**
4. Principal,
Beant College of Engineering & Technology,
Gurdaspur. **Member
Secretary**

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24.7	To approve the increase the pay from Rs. 12000/- to Rs. 15000/- of the faculty engaged on consolidated basis.	26
24.8	To approve the re-designation/ Enhancement of Grade pay of faculty staff working on contract basis.	27
24.9	To approve the re-designation of Supdt. Grade-I post to Asstt Registrar and create one more post of Asstt. Registrar.	28
24.10	To approve the ratification of Budget provision under Head Pay & Allowances a for the financial year 2010-11	29.

Item No. 24.1	Conformation of the minutes of 23rd meeting of Finance Committee held on 17.8.2010 .
	<p>The 23rd meeting of Beant College of Engineering & Technology, Gurdaspur was held on 17.8.2010 in the office of the Principal Secretary, Technical Education & Industrial Training , Punjab, Chandigarh. The minutes of the meeting were circulated to all the members vide letter No. BCET/Accounts/2010/3127-29 dated 07.9.2010. No. comments were received (Copy of minutes is placed at Annexure No. I pages 1-5) for conformation please.</p>

Item # 24.2	To report action taken on the decisions of 23rd meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur.			
	Item #	Subject	Decision taken	Action taken
	23.1	Confirmation of the minutes of 22th meeting of Finance Committee held on 11.5.2010	It was resolved to confirm the minutes of the 22 th meeting of Finance Committee held on 11.5.2010.	No action required.
	23.2	To report action taken on the decisions of 22th meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur.	The committee noted the action taken on the decisions of 22 th meeting of Finance Committee held on 11.5.2010	No action required.
	23.3	Budget estimates for the year 2010-11.	The committee discussed the item in detail and it was resolved to put up the budget to the PSTE/IT, Punjab again after modification as advised. It was reported by the ADTE/IT, Pb. Chandigarh that the price of land enhanced by Hon'ble court on account of compensation and the amount already paid to the land owners by the college on behalf of the Govt. will be borne by the Punjab Government. Also, it was decided that arrears of non teaching staff will be paid only after a decision to pay the arrears is taken by the State Government.	i)The modified budget was again put up before the DTE/IT Pb. & PSTE/IT, Pb. Chandigarh on not x sheet and the same was approved . (copy of the note sheet is placed at Annexure I page 4-5) ii)The matter for the return of compensation paid by the college on behalf of the DTE/IT Pb. Chandigarh is under process. (copy of the letter is placed at Annexure II page 6) iii) Since, the Govt. of Punjab has issued the notification for the release of arrears to the non-teaching staff. The budget provision for the release of same has been made in this budget .

23.4	To approve the increased project estimated cost for the construction of Auditorium from amounting to Rs. 370.00 lacs to Rs. 453.25 lacs due to revision of CSR premium rates by PWD B & R, Gurdaspur.	Approved	Decision taken is being implemented
23.5	To approve the teaching posts of Polytechnic Wing established at BCET, Gurdaspur	Approved	Decision taken is being implemented
23.6	To approve the arrear as per revised pay scale to the faculty staff on the basis of recommendation of Govt. of India Ministry of Human Resource Development, New Delhi and notification No. 2/259/09-4/TE-2/2681 dated 18.6.2010 issued by the Department of Technical Education & Industrial Training, Punjab, Chandigarh.	The item discussed in detail and it was resolved to implement the revised pay scales to the faculty staff w.e.f. 01.4.2010 and the 20% arrear from 01.01.2006 to 31.3.2010 would be released as and when 80% share released by MHRD, New Delhi(Govt. of India)	As per the decision taken in the meeting, the revised pay scales to the faculty staff has been implemented w.e.f 01.4.2010 and the arrear would be released as and when the notification for the same is issued by the MHRD, New Delhi.
23.7	To approve the creation of post of cook cum Guest House Attendant.	The item discussed in detail and it was resolved to take the services of Cook cum Guest House Attendant from the service provider.	No. action is required.

	23.8	To approve the increase the fee structure of 10 +1 & 10 + 2(Non-Medical) classes of the Beant Senior Secondary School run by BCET, Gurdaspur.	The item discussed in detail land it was resolved to transfer the interest from Amalgamated/Student Fund account to Beant Senior Secondary School, amounting to Rs. 10.00 lacs every year to run the school.	Decision is being implemented
	23.9	To ratify the decision taken by Director Technical Education & Industrial Training , Punjab, Chandigarh regarding recruitment of Lecturer on consolidated pay of RS. 6400/- per month to teach the 10 + 2 Non-Medical Classes.	Ratified	Decision is being implemented

Item No.24.3	To report the conduct of audit of annual accounts for the financial year 2009-10
	The annual accounts for the financial year 2009-10 were prepared and got audited from the Chartered Accountant and audited by the Accountant General Punjab. The copy of the balance sheet , receipt & payment account and the audit report for the financial year 2009-10 are placed at Annexure- III pages 7-35)

The item is placed before the committee for information and to note please.

1) Audit Report 10,

Rate of Election Ball Boxes
payment should be put up
on file

2) Amalgamated Panel
Audit
Para with Report
audit sent
in year

Item No. 24.4	Budget estimate for the year 2011-12
	<p>The budget estimates for the year 2011-12 are proposed keeping in view the requirement of the civil works, development, development and addition of equipment in various laboratories of the departments as per the requirement of study schemes, research activities, recurring expenditure like salaries including contingencies etc.</p> <p>The details of receipts, expenditure and proposed budget estimates are given in the succeeding pages.</p>

PROPOSED SUMMARY OF RECEIPT & PAYMENTS OF MAIN ACCOUNT
FOR THE YEAR 2011-12 (Rs. in LACS)

Expected Receipt & Payment during 2011-12

Receipt		Payment	
i) Fee receipts (The details of Tuition Fee attached at Annexure-A.	941.68		
ii) College Fee (Elect. & Water and Internet charges etc.) The said charges / fee taken from the Hosteller & Day scholar students per year given as under:- i) $848 \times 8250 = 69,96,000/-$ (H) 69.96 ii) $1008 \times 1325 = 13,35,600/-$ (DS) 13.35		A) Recurring Expenditure	1002.77
		B) Contingencies Expenditure	73.00
iii) Bank Interest	92.62		50.00
iv) Misc Receipts i.e Bus, Water, & Elect. Charges, Building Rent Sale of Tender forms, rent Received and other Misc. Income etc.	15.70	C) Corpus Fund yearly saving as per decision taken in the 16th meeting of the Finance Committee.	
		Surplus Balance as on 31.3.2012	7.54
Total	1133.31	Total	1133.31

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Particulars	Rs. in lacs
Opening Balance as on 1.04.2011	
FDR,s	800.00
Cash in Hand	0.80
Cash in Bank	30.73
TOTAL	831.53
Add receipt during the year 2011-12	1133.31
Total Receipt	1964.84
Less proposed payment during the year - 2011-12 i.e. Amount in lacs.	
a) Recurring Expenditure	1002.77
b) Contingencies Expenditure .	73.00
c) Corpus Fund	50.00
Total	1125.77
Balance fund available(Expected)	839.07 ✓

Bank Inlt Expected 92.62 for

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Details of fee receipts (Amount in rupees) :

Sr. #	B.Tech Batch	No. of students	Fee per year	Total
1.	2008	405 *36=441	45,000.00/- per student	1,82,25,000/-
2.	2009	417 *35=452	- do -	1,87,65,000/-
3.	2010	463 *36 * = 499	49,500/-	2,29,18,500/-
4.	2011	528 Expected	60,000/-	3,16, 80,000/-
5	2010 (M.Tech.)Regular	18	60000/-	10,80,000/-
6	2011 (M.Tech.)Regular	25 Expected	60000/-	15,00,000/-
	TOTAL	1963-*107 =1856		9,41,68,500/-

* No Tuition Fee is being taken from the 107 Nos. students of Economically Weaker Section of 2008 to 2010 batch.

PROPOSED SUMMARY OF RECEIPT & PAYMENT OF MAIN ACCOUNT FOR THE YEAR 2011-12

(A) RECURRING EXPENDITURE (Rs. in lacs)

(Annexure-B)

Sr. No	HEAD OF ACCOUNT	Approved Budget 2010-11	Actual Expenditure up to 31.03.2011	Proposed for 2011-12
1.	Pay & Allowances Rs.660.00 lacs +* 126.00 lacs= 786.00 lacs * Approved by Govt. vide memo No. 50/S-3/ECC/2011 dt. 14.1.2011.	786.00	766.43	953.27
2.	40% Arrear of non teaching staff is to be released as per Pb. Govt. Notification No.5/10/09-5F.P. 1/844 dt.29.12.2010	-	-	45.50
3.	Medical Reimbursement (Indoor Treatment facilities).	4.00	0.30	04.00
	TOTAL	790.00	766.73	1002.77

(B) CONTINGENCIES EXPENDITURE (Rs. in lacs)

1.	Elect. Expenses Rs. 50.00+ *5.00=55 Lac * Rs.5.00 Transfer from Maint. of Elect. Acctt.Head)	55.00	54.00	60.00
2.	Maint. of Internet /Computer	14.00	12.07	13.00
	Total	69.00	66.07	73.00

(C) CORPUS FUND (Rs. in lacs)

1.	Corpus Fund	50.00	420.40	50.00
	Total	50.00	420.40	50.00

Note:- The justification of Recurring, Contingencies expenditure & Corpus Fund have been given on the succeeding pages.

Justification of Recurring , Contingencies Expenditure & Corpus Fund(Main Account).

A) Recurring

A sum of **Rs. 1002.77** lacs has been provided in this budget to meet the recurring expenditure during the year 2011-12.

1) Pay & Allowances

A provision of **Rs.953.27** lacs has been made in this budget for the year 2011-12 including 20% increase on account of D.A. and annual increments of the employees (The detail of pay and allowances is placed at **Annexure- V** from pages 37-45)

2) Payment of 40% Arrear of Pay Scales to Non-teaching employees

It may kindly be informed that the proposal for the implementation of recommendation of 5th Punjab pay commission report and release of arrear thereon was put up before the 21th meeting of Finance Committee vide agenda item No. 21.6. The minutes of the meeting are reproduced as under.

" The committee has approved the implementation of revised pay scales to the non-teaching staff w.e.f. 01.01.2006 to 31.7.2009 and the committee has resolved that the arrear of said period will be paid as and when given by the Govt. of Punjab."

Since, the Govt. of Punjab has issued notification No. 5/10/09-5FP 1/844 dt.

29.12.10, as per the said notification under Sr. No. 2(a) the first installment of 40% payment of the total arrear amount will be paid to the employees in the month of May-2011 and 50% share of the above will be paid in cash and 50% will be credited in the employees GPF account(copy of the minutes of meeting and Govt. notification are placed at Annexure- VI Pages 46-49)

A provision of **Rs. 45.50** lacs on account of payment of arrears to the employees for the revision of Pay Scales as per the recommendation of Punjab 5th Pay Commission report has also been made in this budget. (Copies of the detail of arrears are placed at **Annexure-VII pages. 50-53**)

3) Medical Reimbursement

A provision of **Rs.4.00** lacs has been made in this budget for the year 2011-12for meeting the medical expenses for indoor treatment of the employees of the college.

B) CONTINGENCIES

A provision of Rs. 73.00 lacs has been made in this budget to pay the electricity bill and maintenance of Internet computer.

C) CORPUS FUND(OTHER FACILITIES)

As per decision taken in the 16th meeting of Finance Committee, a provision of Rs. 50.00 lacs has been made in this budget and same has been made from the available fund in the budget.

**PROPOSED SUMMARY OF DEVELOPMENT FUND RECEIPT & PAYMENTS
FOR THE YEAR 2011-12 (Rs. in LACS)**

Expected Receipt & Payment during 2011-12

(Annexure-C)

Receipt		Payment		
i) FDRs in Bank	90.00	1.	Non-Recurring Expenditure	124.65
ii) Bank Interest	0.30	2.	Contingencies Expenditure	70.40
iii) Bank Balance	7.91	3.	Expected Surplus Balance as on 31.03.12	21.00
iv) Development fund taken per student per year 1813 x 6500 = Rs. 1,17,84,500/-	117.84			
Total	216.05	Total		216.05

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SUMMARY

Particulars	Rs. in lacs
Opening Balance as on 1.04.2011	
FDR,s	90.00
Interest	0.30
Cash in Bank	7.91
TOTAL	98.21
Add receipt during the year 2011-12	117.84
Total Receipt	216.05
Less proposed payment during the year - 2011-12 i.e. Non-Recurring 124.65	
Contingencies Expenditure 70.40	
Total 195.05	195.05
Balance fund available(Expected)	21.00

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**PROPOSED SUMMERY OF RECEIPT & PAYMENT OF DEVELOPMENT FUND
FOR THE YEAR 2011-12.(Rs. IN LACS.)**

CONTINGENCIES EXPENDITURE

Sr.No.	Head of the Account	Approved Budget 2010-11	Actual Exp. up to 31.3.2011	Total Proposed Exp. For 2011-12
1	Raw Material & Consumables.	4.00	1.21	2.00
2	Vehicle Running & Repair/Insurance (Rs. 8.50 lacs approved + Rs. 50,000/- Transferred .from T.A. /D.A A/c) = Rs. 9.00 lacs,	9.00	8.77	10.00
3.	Telephone Expenses	2.50	0.93	1.00
4.	Office & Legal Expenses	4.00	1.15	1.50
5.	Liveries to Staff	0.40	-	0.40
6.	Wages & Material Expenditure for Security, Sweeping and Horticulture services	30.00	29.78	35.00
7.	Maintenance of Electrical, Civil & Public Health Works etc.	12.00	9.36	10.00
8.	TA/DA to the Experts.	2.50	0.22	1.00
9.	Repair & Maintenance of Machinery & Equipment/Instruments etc.	2.50	0.88	1.50
10.	T.A/DA & LTC	6.00	2.52	4.00
11.	Reimbursement of Registration fee for National /International Conferences/Seminar/Short Term Courses	5.00	0.58	4.00
11.	TOTAL	77.90	55.40	70.40

D R
Expenditure was made as per guide lines of M.P.T.U.

JUSTIFICATION FOR NON-RECURRING & CONTINGENCIES
EXPENDITURE(DEVELOPMENT FUND)

A. NON-RECURRING

1. Land (Enhancement of compensation)

Some of the farmers have filed writ petitions in the Hon'ble District Courts for enhancement of compensation of land. It is expected that Hon'ble District Court may decide the cases in favour of farmers and ask the college to deposit the amount for payment to the farmers. Therefore, an amount of Rs.10.00 lacs has been proposed in this budget.

2. Machinery & Equipment

Keeping in view the most essential requirement of the laboratories in the year 20011-12, a provision of **Rs.44.50 lacs** expenditure has been made in this budget as detailed below :

i) Department of Mechanical Engineering (Rs. in lacs)

1.	Laboratory Machinery/ Equipment	6.00
	Total	6.00

ii) Department of Chemical Engineering & Bio Technology(Rs. in lacs)

1	Laboratory Machinery/Equipment	1.50
	Total	1.50

iii) Department of Electronics & Communication Engineering (Rs. in lacs)

1.	Laboratory Machinery/ Equipment	5.00
	Total	5.00

iv) Department of Computer Science & Engineering and Information Technology (Rs. in lacs)

1.	Setting up of new laboratory	30.00
	Total	30.00

v) Computer Centre (Rs. in lacs)

1.	Software	1.00
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	TOTAL	1.00
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vi) Applied Sciences (Rs. in lacs)

1	Machinery & Equipment	NIL
	Total	NIL

vii) Workshop (Rs. in lacs)

1	Machinery & Equipment	1.00
	Total	1.00

Grand Total = 44.50

3. Building/Development

i) Construction of Parking Shed.

A provision of Rs.10.00 lacs for construction of parking shed was made in the budget for the financial year 2010-11, as this item was approved in the 11th meeting of Buildings & Works Committee held on 29.3.2006. The parking shed could not be constructed in the year 2010-11 and it is expected to be constructed in this financial year i.e. 2011-12. Therefore, a provision of Rs.10.00 lacs has again been made in this budget.

ii) Campus Development

A provision of Rs.10.00 lacs has been made in this budget for the campus development such as earth filling, improvement of landscaping, replacement of old cable and street lighting etc. in the campus.

iii) Release of retention money/ withheld against the construction of building to M/s. NBCC Ltd.

A provision of Rs. 16.00 lacs (appox) has been made in this budget for the release of 2.5% retention money deducted against the running bills raised by the said organization and the same has been withheld, due to non-completion of staff quarters. Now, the NBCC has completed the construction work and

handover the building to the college. The said organization is pressing hard for the release of retention money vide their letter No. NBCC/SBG/Accounts/JAT/F-59/2011/501 dt. 24.2.2011 and 1034 dt. 30.4.2011(copies of the letters are placed at Annexure- VIII pages 54-55)

OTHER FACILITIES

4. **Library Books**

A provision of Rs.5.00 lacs has been made in the regular budget for purchase of text books, hand books, reference books facility to meet the requirement of six B.Tech. courses and M.Tech. courses.

5. **Medical Equipment**

To meet the essential requirement for the operation of the Health Centre of the College, a provision of Rs.1.00 lacs has been made in this budget.

6. **Sports/Music/Audio Visual Equipment**

For meeting the expenses in sports/music/audio visual equipment, a provision of Rs.1.00 lacs has been made in this budget.

7. **Hostel Equipment including kitchen equipment**

At present there are five hostels in the college and to provide the essential equipment including kitchen equipment a provision of Rs. 1.50 lacs has been made in this budget.

8. **Office Equipment**

For the purchase of photocopiers-cum-printers, water coolers, display boards, a provision of Rs.3.50 lacs has been in this budget.

9. **Furniture & Fixture**

To equip the laboratories, library, offices, students amenities, lecture halls etc., a provision of Rs.13.00 lacs has been made in this budget.

CONTIGENCIES

To pay the wages to the casual employees maintenance of equipment and other minsc. Expenses, a provision of Rs. 70.40Lacs has been made in this budget under different Heads.

PROPOSED SUMMARY OF RECEIPT & PAYMENT OF AMALGAMATED/STUDENT FUND
FOR THE YEAR 2011-2012(Rs. IN LACS)

Expected Receipts & Payments during 2011-12

(Annexure-D)

Receipts	(Rs.)	Payments		(Rs.)
i) Students Fund is to be received from the students 1813 x 4142/- = 75,09,446-00	75.09	1.	Recurring Expenditure	47.77
ii) Bank Interest	15.94	2.	Non Recurring Expenditure	36.80
		3.	Corpus Fund	100.00
Total	91.03		Total	184.57
			Less Rs. 93.54 lacs to be met out from the opening balance shown in the summary as per decision taken in the 21st meeting of Finance Committee.	93.54
Grand Total	91.03		Grand Total	91.03

1
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SUMMARY

R e c e i p t s		
Particulars	(Rs. in lacs)	(Rs. in lacs.)
Opening Balance as on 01.04.2011		
i) SBOP, Gurdaspur. (Cash)	8.14	
ii) FDR,s in Bank	150.00	
iii) Expected Bank Interest during the year 2011-12	15.94	
Total	174.08	174.08
Total		174.08
Add proposed receipt during the year 2011-12		91.03
Total		265.11
Less proposed payment during the year 2011-12 i.e		
	Amount in lacs	
a) Recurring Exp.	47.77	
b) Non-Recurring Exp.	36.80	
c) Corpus Fund	100.00	
Total	184.57	184.57
Balance fund available		80.54

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PROPOSED SUMMARY OF RECEIPT & PAYMENTS OF AMALGAMATED/STUDENT FUND
FOR THE YEAR 2011-2012

(A)-RECURRING EXPENDITURE (RS. IN LACS)

Sr. #	Head of Account	Approved Budget 2010-11	Actual Exp.up to 31.3.2011	Proposed for 2011-2012
1.	Sports expenses	3.00	1.31	2.50
2.	Printing & Stationery	7.00	6.25	7.00
3.	Medical Expenses	2.00	0.41	1.00
4.	Advertisement & Publicity	10.00	5.62	7.00
5.	Maintenance & Running of Diesel Gen. Set	5.00	2.68	3.50
6.	Meeting & Refreshment	2.00	0.96	2.00
7.	Projection Club Charges./Cable Charges for student Hostels	1.20	1.08	1.20
8.	N.C.C.	0.15	0.09	0.12
9.	N.S.S.	0.10	0.05	0.15
10.	Training & Placement	3.00	1.07	2.00
11.	Library expenses (E-journals/News Paper/Software/Magazines	15.00	7.32	10.00
12.	Postage & Telegram	2.50	0.29	0.80
13.	Annual College Function/Convocation/ Sports	7.00	1.88	4.00
	Total	69.95	40.12	47.77

(B) Non-Recurring Expenditure (Rs. in lacs)

Sr. #	Head of Account	Approved Budget 2010-11	Actual Exp.up to 31.3.2011	Proposed for 2011-2012
1.	Building(Auditorium for students)	153.00	120.00	Previous year liability Rs. 33.00
2.	Purchase of Ambulance	--	--	3.80
	Total			36.80

(C) Corps Fund (Rs. in lacs)

		Actual Saving up to 31.3.2011	
1.	Corpus Fund as per decision taken in the 21st meeting of the Finance Committee		300.00
2.	Total		100.00

Note:- the detailed justification of Recurring/Non Recurring & Corpus Fund have been given on the succeeding pages

(Annexure-D)

**JUSTIFICATION FOR RECURRING, NON RECURRING EXPENDITURE & CORPUS FUND
(AMALGAMATED/STUDENT FUND)**

(A) RECURRING

EXPENDITURE:

A provision of Rs. 47.77 lacs has been made in this budget to incur the Sports, Printing & Stationery, Medical Expenses, Maint. & Running of Diesel Gen. Set, Library Expenses, Training & Placement and Annual College Function Convocation etc.

B) NON-RECURRING EXPENDITURE

A provision of Rs.36.80 lacs has been made in this budget, to pay the liability of previous year amounting to Rs. 33.00 lacs as balance payment for the construction of Auditorium Building and Rs.3.80 lacs is to be incurred for the purchase of Ambulance to meet the medical emergency of students and staff.

C) CORPUS FUND

As per decision taken in the 21th meeting of Finance Committee a provision of Rs. 100.00 lacs has been made in this budget and same will be met out from the surplus opening balance.

X Deceme Jan
P HRA
X Medical Allowance

Item No.24.5 To approve the giving of service benefits to existing contractual faculty and staff.

The proposal for the giving of service benefits to the contractual faculty staff was put up before the Chairman Finance Committee 22nd meeting of SBSCET, Ferozepur vide agenda item No. 22.8. The minutes of the meeting are reproduced as under.

Item was not approved as proposed. However, to attract the better quality of staff and to retain them for a longer duration, it was decided that in future, the staff will be recruited on 5 years contract basis by giving them additional benefits such as Maternity Leave, Academic Leave, Medical Leave, Medical Allowance and HRA as being given to the newly recruited contractual staff at GZSCET, Bathinda. Their contract will be reviewed in a slab of 5 years keeping in view of their performance and requirement of the college.

Further, to retain the existing contractual staff for a longer duration, it was decided that they will also be given additional benefits when their existing contract will be reviewed depending upon their satisfactory performance and the requirement of the college. Their contract will be reviewed at the college level and at the time of reviewing of their contract they will be given following additional benefits:

1. Their contract will be reviewed in a slab of 5 years.
2. They will be given maternity leave, academic leave, medical leave, Medical Allowance & HRA.

(copy of the minutes of the meeting of SBSCET, Ferozepur is placed at Annexure IX page 56-57

As per decision taken in the said meeting may please accord an approval for the giving of aforesaid service benefits at sr. No. 1-2 as above to the college faculty and staff appointed on contract basis.

The expenditure for the same will be met out from the existing resources of the college.

Submitted for consideration and approval please.

HRA = 5000
Leave

Deferral

Dr. G. S. Singh
Salary MS
DTC
grants 25

① Item not cleared

after 5 years
Renewal of contract
term
next, considering as per
Renewal of contract
contractual

③

Item No.24.6 To approve the dismantling/reconstruction of existing Boundary Walls of the college and Poly Wing of BCET, Gurdaspur due to acquisition of land for widening of Road from Amritsar to Pathankot.

Since, the National Highway Authority of India has acquired the college land for the widening of Amritsar to Pathankot Road and the existing boundary walls of the Beant college and the Ploy Wing are to be dismantled/reconstructed under this scheme. The college has already received the compensation amounting to Rs. 1,45,05,910/- from the National Highway Authority of India through the Sub Divisional Magistrate-cum Land Acquisition-Collector, Gurdaspur. The details of the proposed estimates as submitted by PWD B & R Gurdaspur for dismantling/reconstruction of the existing boundary walls as given below:

Sr. No.	Description	Approx. Amount
1.	Beant College of Engg. & Tech, Gurdaspur.	14.53 lacs
2.	Beant Poly Wing Gurdaspur	9.42 lacs
	Total Amount	23.95lacs

(Copy of the estimates are placed at Ann.- X pages 58-69)

It may kindly be informed that the dismantling work of the existing boundary walls near the college gates is going on. Due to the security point of view of the college and students interest, the boundary walls of the said institutes are to be constructed on priority basis. It will take time to call the meeting of Building Works Committee for the approval of proposed work estimates and the same is to be ratified from the committee in its next meeting. The above said funds are available with the College for this purpose.

Submitted for consideration and approval please.

Approved

Item # 24.7 To approve the increase the pay from Rs. 12000/- to Rs. 15000/- of the faculty engaged on consolidated basis.

The proposal regarding to fix the consolidated pay of Rs. 12000/- per month of the faculty engaged on consolidated basis was approved in the 16th meeting of the Finance Committee MIMIT Malout vide agenda item No. 16.5. and it was decided by the Govt. that this approval will also be applicable to all other Govt. promoted Engg. Colleges in the state of Punjab. (Copy of the minutes of the meeting of MIMIT Malout is placed at Annexure XI pages 70-71)

On the basis of said approval the college has already appointed the faculty staff on the consolidated pay of Rs. 12000/- per month. Since, the Ministry of Human Resource Development(MHRD), New Delhi has revised the pay scale of the regular/contractual lecturer in the revised basic pay scale of Rs. 15600-39100 plus Academic Grade Pay of Rs. 6000/-.

It is proposed that the pay of the faculty engaged on consolidated basis may please be allowed to increase from existing Rs. 12000/- to Rs. 15000/- per month.

Submitted for consideration and approval please.

*Approved for
new recruitments*

*Existing contractual
salary not to be
revised*

Item No 24.8

To approve the re-designation/ Enhancement of Grade pay of faculty staff working on contract basis.

This college has appointed the faculty/staff on contract basis and working on pre-revised designation. After the revision of pay scale by the Ministry of Human Resources Development , New Delhi the designation of faculty staff working on regular basis has been upgraded., but the designation of the faculty staff working on contract basis has not been upgraded so far.

Whereas, the MIMIT Malout and GZSCET, Bathinda has re-designated the post Asstt. Prof to Associate Prof. and given the benefits as per the recommendation of Govt. of India, Ministry of Human Resources Development New Delhi. to the Associate Prof. working on the contract basis.

(copies of the letter is placed at Annexure-XII pages 72-73)

Keeping in view the position explained above, may please accord an approval to re-designate/enhancement of Grade Pay of faculty /staff working on contract basis.

Submitted for consideration and approval please.

Item not cleared

13400
51

67000x
6834200

Item No. 24.9

8000/-
5400/-

13400
68340

13400 20
68

21
51

105x
1071

15600/-
5400/-

21000
10710

31710

To approve the re-designation of Supdt. Grade-I post to Asstt. Registrar and create one more post of Asstt. Registrar.

The Beant College of Engg. & Technology Gurdaspur and Shaheed Bhagat Singh College of Engg. & Technology Ferozpur were established by Govt of Punjab in the year 1994. As per project reports of both the colleges, the same administrative posts were sanctioned. and total intake of the B.Tech. & M.Tech. courses students are almost same as well as these institutions are running the Poly Wing Diploma courses. In addition to above, this institute has also running the classes of +2 school. The Shaheed Bhagat Singh college of Engg. & Technology, Ferozpur has re-organized the posts of administrative staff in the year 2000 and created/adjusted the two of Asstt. Registrar against the post of Supdt. Grade-II. Due to increase in seats of B.Tech. & M.Tech courses, the reorganization of following administrative posts are required..(Copies of the Note Sheet is placed at Annexure XIII pages 74-75) The details of existing sanctioned posts of administrative staff of these institutions are given as under:

S.No.	Name of the Sanctioned Posts	SBSCET, FZR	BCET, BCET
1.	Asstt. Registrar	02	nil
2.	Supdt. Grade-I	nil	01
3.	Supdt. Grade-II	05	03

(Copies of the sanctioned posts of SBSCET, Ferozpur is placed at Annexure XIV pages 76-78)

It may kindly be informed that there is too much step up gap between the post of Deputy Registrar and Supdt.. The administrative staff is working in this college since its inception and there is not too much promotion opportunities for the experienced staff working for the last fifteen years It is further intimated that this institution is running the Poly Wing Diploma Courses and +2 school with the existing administrative staff. Till date, no administrative post has been sanctioned to run these institutions. Keeping in view the existing work load of the administrative staff may please accord an approval for the re-designation of Supdt-I post to Asstt. Registrar, for the smooth functioning of the college as per the eligibility criteria as per Punjab Govt. rules, in case, these posts are to be approved, the same will be filled through promotion/contract basis. The nominal expenditure of one increment @ 760/- x 2 = 1520/- x 12 = Rs. 18,240/-(Appox.) per year of these posts will be met out from the existing resources of the college.

Submitted for consideration and approval please.

Re Punjab after

not approve. Dismissed

font mgs in next week go ahead as per co

10

ItemNo24.10 To approve the ratification of Budget provision under Head Pay & Allowances a for the financial year 2010-11

The 23rd meeting of the Finance Committee held on 17.8.2010 under the Chairmanship of PSTE/IT Pb. Chandigarh for the approval of budget for the financial year 2010-11. An amount of Rs. 660.00 lacs was approved under the said Head. Due to increase of seats in various disciplines i.e. Computer Science & Engg. and Electronics & Comm. Engg. after the approval of budget for the financial year 2010-11. The college has to recruit the more faculty on consolidated pay/ hourly basis to teach the classes and the rate of the dearness allowance was also increased more than the previous years. The approval for the budget provision under the above said Head has already been taken from the Department of Technical Education & Industrial Training Pb. Chandigarh. The DTE/IT Pb. Chandigarh has conveyed the decision for the approval of budget vide their memo No. 50/S-3/ECC/2011 dt. 14.01.2011 (copy of the letter placed Annexure IV page 36)

Keeping in view the position explained above, the approval for ratification of expenditure incurred during the financial year 2010-11 amounting to Rs. 126.00 lacs may please be accorded.

Submitted for ratification please.

Rab.

De. out alms

Any other Item :